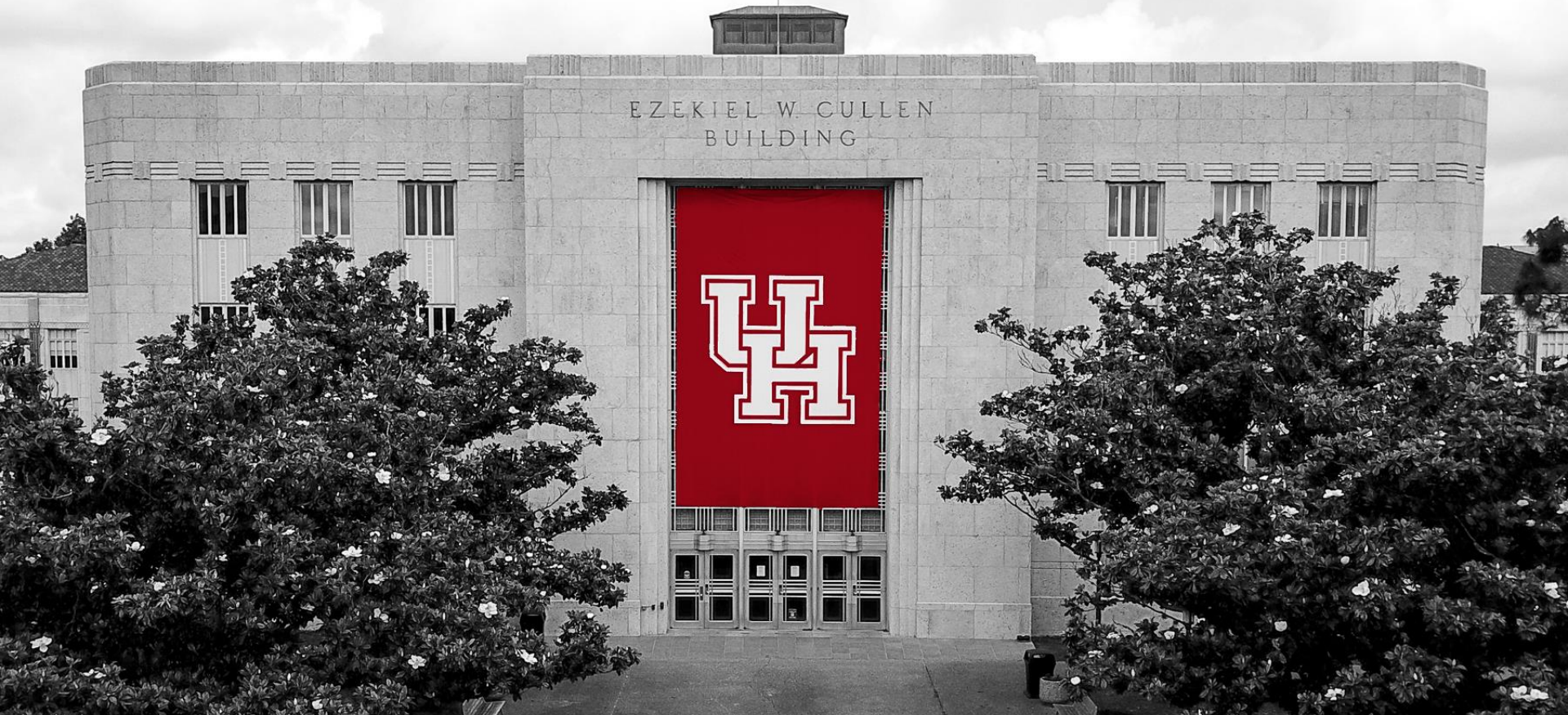


GRADUATE ADVISOR MEETING

*We will begin the meeting shortly
November 21, 2024*



UNIVERSITY of HOUSTON | GRADUATE SCHOOL

WELCOME NEW ADVISORS

- •Please take a moment to introduce yourself!
- –Name, department



WELCOME



DR. SARAH LARSEN

*Vice Provost/Dean, Graduate School
Office of the Provost*



SHARI CORPREW

*Director, Graduate School
Office of the Provost*

PHD ADMISSIONS OFFER LETTER REVIEW

- Financial support amounts incorrect
 - GTF
 - Health insurance stipend
 - PF
 - Waiver
- No financial support indication
- Decision letter needs correction
 - CGS deadline
- Needs release date
- No decision letter
- Residency

GTF

- Items to check for disbursement:
 - Selective Service
 - SAP (depending on the GTF fund type awarded)
 - Eligibility requirements
- Spring 2025 requests
 - Submit as soon as possible
 - Check your student accounts

GRADUATE SCHOOL FAQ WEBSITE

<https://uh.edu/graduate-school/faq/>

GRADUATE ASSISTANTSHIPS WEBSITE

<https://uh.edu/graduate-school/graduate-funding/graduate-assistantships/>



MARIEL ROCHA-NARVAEZ

*Program Manager, Graduate School
Finance/Operations
Office of the Provost*

CFTG

- Spring 2025 deadline: February 3, 2025
- Where to Apply:
 - Graduate Funding webpage - <https://uh.edu/graduate-school/graduate-funding/>

TA/RA WAIVERS

- Spring 2025
 - **Priority Deadline:** December 6, 2024
 - **Final Deadline:** January 27, 2025



DR. TASHEMIA JONES

*Director, Graduate Academic Affairs
Office of the Provost*

25-26 GRAD CATALOG SUBMISSIONS

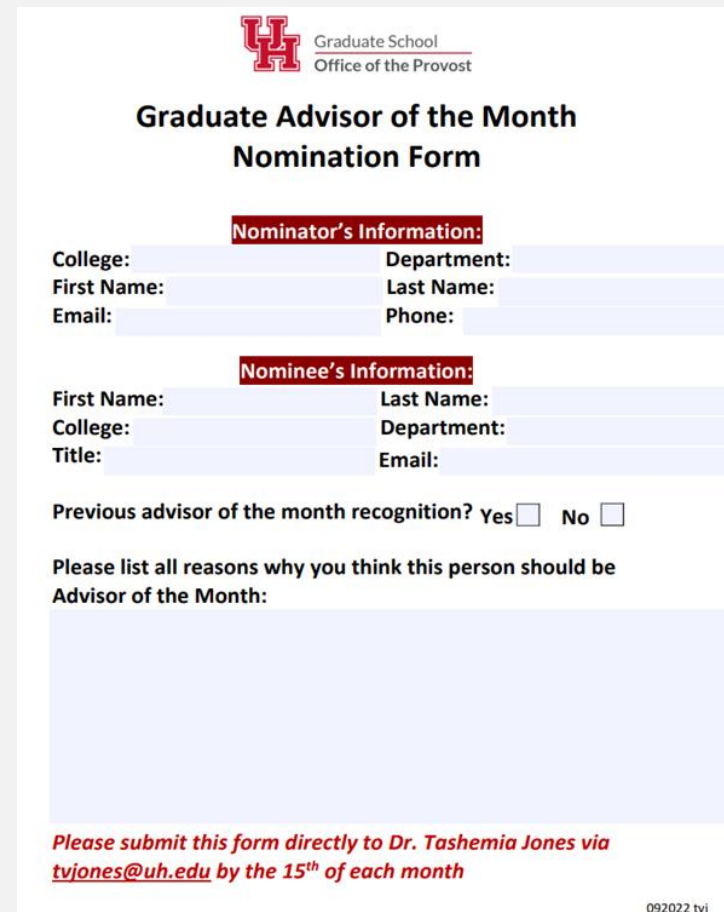
- **Substantive Deadline:** Proposal might not be completed in time to be included in the next catalog (try to submit during the priority deadline)
- Open: June 17, 2024
- Close: November 29, 2024

- **Non-Substantive Deadline:** Proposals must be submitted by the deadline, using the [Non-Substantive Catalog Language Form](#) with track changes, no exceptions. Ex. departmental catalog language, name changes, misspelled or punctuation (does not require GPSC approval, College and Graduate School approval only)
- Open: January 31, 2025
- Close: March 31, 2025

- **New course creations and revisions, special topics title** (does not require GPSC approval, College and Graduate School approval only)
- Open: June 17, 2024
- Close: March 31, 2025

GRADUATE ADVISOR OF THE MONTH

- Forms are due by the 15th of each month
- <https://www.uh.edu/graduate-school/forms/graduate-advisor-of-the-month-nomination-form-2022-23.pdf>



The form is titled "Graduate Advisor of the Month Nomination Form" and is from the University of Houston Graduate School Office of the Provost. It is divided into two main sections: "Nominator's Information" and "Nominee's Information".

Nominator's Information:

College:	Department:
First Name:	Last Name:
Email:	Phone:

Nominee's Information:

First Name:	Last Name:
College:	Department:
Title:	Email:

Previous advisor of the month recognition? Yes No

Please list all reasons why you think this person should be Advisor of the Month:

Please submit this form directly to Dr. Tashemia Jones via tvjones@uh.edu by the 15th of each month

092022 tvj

GRADUATE ADVISOR OF THE MONTH



Graduate School
Office of the Provost

GRADUATE ADVISOR OF THE MONTH

FOR YOUR APPRECIATION & DEDICATION

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Amber Pozo

Academic Advisor II
College of Liberal Arts - Economics

Thank you for your unwavering support to the University of Houston graduate students. Your hard work and dedication is deeply appreciated.

Sarah C. Larsen

Dr. Sarah C. Larsen
Vice Provost, Dean of Graduate School

Tashemia V. Jones

Dr. Tashemia V. Jones
Assistant Director, Academic Affairs

THANK
YOU!

September 2024

GRADUATE ADVISOR OF THE MONTH



Graduate School
Office of the Provost

GRADUATE ADVISOR OF THE MONTH

FOR YOUR APPRECIATION & DEDICATION

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Nicole Stidham

Academic Advisor I
College of Engineering - Mechanical Engineering

Thank you for your unwavering support to the University of Houston graduate students. Your hard work and dedication is deeply appreciated.

Sarah C. Larsen

Dr. Sarah C. Larsen
Vice Provost, Dean of Graduate School

Tashemia V. Jones

Dr. Tashemia V. Jones
Assistant Director, Academic Affairs

THANK
YOU!

October 2024

GRADUATE ADVISOR OF THE MONTH



Graduate School
Office of the Provost

GRADUATE ADVISOR OF THE MONTH

FOR YOUR APPRECIATION & DEDICATION

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Aleksandra Novikova

Academic Advisor I

College of Natural Sciences and Mathematics -

Physics

Thank you for your unwavering support to the University of Houston graduate students. Your hard work and dedication is deeply appreciated.

Sarah C. Larsen

Dr. Sarah C. Larsen
Vice Provost, Dean of Graduate School

Tashemia V. Jones

Dr. Tashemia V. Jones
Assistant Director, Academic Affairs

**THANK
YOU!**

November 2024



FITZGERALD SMITH

*Associate Director Admissions, Graduate School
Office of the Provost*

PRIOR DEGREE VERIFICATION HOLDS

- PDV holds have not been placed for Spring 2025 incoming international students.
- An email has been sent to all other students with PDV holds instructing them to provide the required academic documents to the Graduate School.
- Transcript analysts will be at the Graduate School Office located at **4104 Martin Luther King Blvd, Bates Law Building, Suite 15** M-F to accept academic documents. No appointment is necessary.
- If students are unsure of which academic documents are required to remove the hold, they can visit the transcript section Graduate School [website](#) or contact us at gradschool@uh.edu
- Petitions to grant extra time to provide required academic documents will need to be sent to graduate school for students who currently have PDV holds but still lack documents to verify their degree.

DEFERMENTS

- Deferment requests should be submitted by ORD. For Spring 2025 please submit all requests by **January 29th**.
- Please ensure that at the time of deferment request students are not enrolled.

OTHER ANNOUNCEMENTS

- Final ApplyWeb training for the year will be on Tuesday, December 3, 2024.
- For training on specific topics not covered in monthly sessions please email us at gradschool@uh.edu



KRYSTAL SUGULLEH

*GRADUATE RECRUITER
OFFICE OF THE PROVOST*

**UPCOMING RECRUITMENT
EVENTS**

- **Southwestern Student Leadership
Conference January 17th 2025**

Time: 12:00-2:00pm

Location: Texas A&M University

- **Recruiting Calendar**

COLLABORATION/PARTNERSHIP

- Informational Sessions
- Outreach/Recruiting Events
- Sharing program brochures

For more information on recruiting please contact me at kysugull@central.uh.edu



BRIDGETTE JONES

*Executive Administrative Assistant/Events Coordinator,
Graduate School
Office of the Provost*

- The 3MT Finals were held on this past Friday, Nov. 11th. Here are the winners!

1st Place – Dania Amarneh

2nd Place – Wanjia Cao

3rd Place (tie) - Navmi Naik, Shinjini Basu

You may view the winners here: <https://www.uh.edu/graduate-school/events/research-day/>

- Spring 2025 Orientation will be January 7th, 9:00 a.m.



STEFAN JOHNSON

*Associate Director
International Student & Scholarship Services Office*



RACHEL HONORA

Associate Registrar

Office of the University Registrar