

WELCOME
GRAD ADVISOR MEETING
MAY 2021

We will begin shortly.



UNIVERSITY of HOUSTON | GRADUATE SCHOOL



Dr. Sarah Larsen
*Vice Provost and Dean,
Graduate School*

NEW THESIS/DISSERTATION AWARDS

These awards will be given to eligible graduate students who submitted an outstanding dissertation/thesis in rotating disciplines.

More information about dissertation awards (Nominations in June annually; \$1000 award):

<https://www.uh.edu/graduate-school/academics/thesis/outstanding-dissertation-award.php>

More information about thesis awards (Nominations in Sept. annually, \$750 award):

<https://www.uh.edu/graduate-school/academics/thesis/outstanding-thesis-award.php>

TA ENGLISH LANGUAGE PROFICIENCY

- Updates to the teaching assistant English proficiency requirements (just passed by GPSC at May Meeting- will be included in 21-22 catalog)

| | IELTS Speaking | ACTFL Oral | TOEFL IBT Speaking | Duolingo Production Subscore | Duolingo Conversation Subscore |
|-----------------------|----------------|--------------------|--------------------|------------------------------|--------------------------------|
| Recommended UH | 7.5 | AH (Advanced High) | 25 | 105 | 120 |

CENTER FOR THE INTEGRATION OF RESEARCH, TEACHING AND LEARNING (CIRTL)

Summer 2021:

Transforming your Research into Teaching (TYRIT) workshop

This summer, an online workshop, Transforming your Research into Teaching (TYRIT), will be offered for Ph.D., MFA, and DMA students. This workshop series uses the “flipped course” format. Each week you will watch videos to learn about effective teaching and course design. Then you will attend a 1-hour synchronous Zoom seminar to discuss what you have learned, practice techniques, and give and receive feedback on your classmates’ projects. Including class time, expect to spend about 3 hours per week on this workshop. The workshop will run from **June 14 through July 30, 2021**. The workshop series is free and you can earn the CIRTL Associate Level certificate by completing the workshop. Register [here](#).



Shari Corprew

Director, Graduate School

Marisel Rocha-Narvaez

Program Manager

ORGANIZATIONAL TOOLS

- Microsoft
 - Outlook
 - Tasks
 - Snooze
 - To Do
 - SharePoint
 - Calendar
 - Lists
 - OneNote
 - Sticky Notes
 - Planner

REMINDERS

- Fellowships
 - GTF
 - Only submit requests for returning students
 - Be proactive and submit petitions for audit items
 - Students' responsibilities
 - Why does this student have a balance?
 - Summer enrollment requirement
 - RA-TE

REMINDERS, CONT'D.

- Assistantships
 - Hiring
 - HR webpage
 - Be proactive and submit petitions for audit items
 - Last day to work if graduating
 - Policies
 - Graduate catalog
 - Forms & Procedures webpage
- Waivers
- SAM

ACADEMIC AFFAIRS UPDATES

Tashemia V. Jones, Ed.D.

*Assistant Director,
Academic Affairs*



INTERIM GRADUATE GRAD POLICY

- Interim Graduate Grade Policy:
-
- You can find the step by step instructions under the graduate students tab on the registrar's website:
<https://uh.edu/about/offices/enrollment-services/registrar/interim-grading-policy/index>
-
- Link to policy: <https://uh.edu/provost/policies-resources/student/interim-graduate-grade-policy/>
-
- FAQ's: <https://www.uh.edu/graduate-school/covid19-updates/faq.php>

LOW GRADE POLICY REVISION

GPSC approved the revision of the Low Grade Policy “4C rule” **effective fall 2021**

- The graduate school will no longer monitor low grade policy (no spreadsheet) **summer 21 will be last one**
- Colleges may continue with the current policy or implement the Academic probation policy that will be monitored by the graduate school.
- Colleges may set stricter policies but will have to monitor them

ACADEMIC WARNING & PROBATION

- GPA falls below 3.00, the student is placed on Academic Warning.
- Student will be notified and will be instructed to contact their academic advisor.
- If the student does not raise the GPA to 3.00 after one long semester on Academic Warning, the student will be placed on Academic Probation.
- A student on Academic Warning or Academic Probation is not allowed to defend their thesis or dissertation.
- A student regains satisfactory academic standing when their cumulative GPA returns to 3.00 or above.

ACADEMIC WARNING & PROBATION

- A student on Academic Probation will be dismissed from the graduate program if any of the following occurs:
 - 1. the student's cumulative GPA remains below 3.00 after completing an additional 9 SCH of letter-graded coursework.
 - 2. the student has not completed 9 SCH of letter-graded coursework within two long semesters after being placed on academic probation and the student's cumulative GPA remains below 3.00.

SUMMER DISSERTATION ACCELERATOR

UH Dissertation
Accelerator

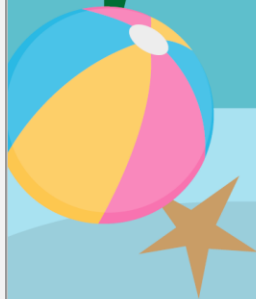
SUMMER 2021 COHORT

GET READY FOR A WEEK OF PRODUCTIVE WRITING

MAY 31-JUNE 3

9-12PM & 4-6PM

Registration opens May 12th





Shawn Washington

*Associate Director,
Admissions*

REMINDERS FOR DEFERRAL REQUESTS

- Petitions needed for students that have been “matriculated” in PS.
- No deferments processed after ORD for FA2021 (Sept 10th).
- Grad students are allowed to defer up to two future terms.
- Submit the petition and complete the deferment process, so both systems are properly updated (PeopleSoft and CollegeNET).

2022 RECRUITMENT CYCLE

- The SP2022 admission applications are now open (May 1st), remember to review program descriptions and test applications for your programs.
- FA2022 Applications open (Aug 1st)
- The deadline to submit requests to make changes/updates to individual admissions applications is **Monday, May 17th**.

INTERNATIONAL STUDENT APPOINTMENTS FOR DOCUMENTS

gradschool@uh.edu to schedule appointments.

Use drop box located in front of the UH Graduate School Department's Office door (sealed and stamped envelopes).

E. Cullen Building, Rm# 102

Drop-off their admission documents

DECISION “OFFER” LETTER REMINDERS

- Remember decision letters are released from CollegeNET to the applicant's ApplyWeb account.
- There's no direct email going to an Applicant's inbox.
- Inform Applicants to log back into their ApplyWeb accounts to view and accept their offer letter.

STUDENT RESIDENCY CONCERNS

Residency for the purposes of tuition can be a complex determination and the Office of the University Registrar has a residency team who reviews a student's initial residency determination.

The first step in this process is for the student to fill out and submit a residency questionnaire:

<https://uh.edu/academics/forms/residency-questionnaire.pdf>

Please submit the completed questionnaire via myUH self-service account, or as an attachment via email at residency@uh.edu.

SAVE THE DATES:

Graduate School's New Student Orientation event:

Date: Tuesday, August 17th

Time: Morning session begins at 9:00 am

Afternoon session begins at 1:30 pm

<https://uh.edu/graduate-school/events/student-orientation/>

International Student and Scholar Services Office (ISSSO)

Summer/Fall 2021

New Student & Transfer International Student Orientation has now been scheduled.

Wednesday, August 18, 2021

<https://uh.edu/oiss/students/new-students/upon-arrival/check-in-and-orientation/fall-2021intlgradcheckin.pdf>

REMINDERS

- CollegeNET Training
- Official copies of transcripts and certificates of degree is required, we'll continue to work with new and current students who may have their degrees conferred late and/or are unable to obtain official credentials due to the impact of COVID-19.
- gradschool@uh.edu

I-20 processing



Christen Powers


*SEVIS Compliance
Coordinator*

I-20 REQUEST

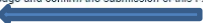
In order to submit, the I-20 request in Applyweb must be completely filled out and saved

SUBMITTING THE I-20 REQUEST

Experience Test Scores Recommendations Supplemental Questions Awards & Financial Aid Advisor Wksp I-20 Request Form Checklist Citizenship Texas Residency Decision View Only Email History Logs


Financial Aid Inquiry
To request an I-20 please answer the question below.
Is the applicant being offered financial aid? :
 Yes No Clear Name  Requested By :

Financial Aid Info
If "Yes" then fill out all applicable information below (please enter all amounts in USD). You may leave all irrelevant sections blank and add items as needed in the "additional comments/awards" field.
NOTE: AN I-20 CANNOT BE PROCESSED UNTIL THIS INFORMATION IS ON FILE.
First Year Scholarship Total Amount : Research Assistantship Total Amount (Yearly) : Teaching Assistantship Total Amount (Yearly) :
Health Insurance Total Amount (Yearly) : GTF Total Amount if Awarded (Yearly) :
Additional Comments/Awards :

Info/Disclaimer
All I-20 requests will be reviewed within 2 business days of receipt by the Graduate School. If all documents have been received, the I-20 will be processed, and a review draft sent to the student. The student will be notified regarding shipping arrangements once the draft has been reviewed and approved.
All questions and concerns should be sent to gradschool@uh.edu
Please acknowledge and confirm the submission of this I-20 request below :
 I Agree 

I-20 Status
I-20 Status : I20 Ready for Pickup Date : I-20 Status Comments :

Evaluation
Academic Credentials :
Optional Comments :
Test Scores :
Optional Comments :
Letters of Recommendation :
Optional Comments :
Other Factors :
Optional Comments :
Recommendation for Admission :
General Comments :
Save Close



SUBMITTING THE I-20 REQUEST

- In order to receive the I-20 request in the queue. The following must be done.
 - The I-20 request must be completely filled out and saved
 - The student must view their admissions offer letter
 - The student must accept their offer of admission in ApplyWeb.



Bina Benavides, M.P.A.

Program Manager, Recruiting

UH GRADUATE SCHOOL VIRTUAL INFORMATION SESSIONS SUMMARY

| Month | # of Sessions | # of RSVPs | # of Attendees | % Attendance Rate |
|--------------|---------------|------------|----------------|-------------------|
| March-21 | 15 | 355 | 133 | 33% |
| April-21 | 13 | 293 | 112 | 38% |
| May-21 | 3 | 78 | 33 | 42% |
| TOTAL | 31 | 726 | 278 | 38% |

SUMMARY OF UH VIRTUAL INFORMATION SESSION COMPARISON

| Month | # of Sessions | # of RSVPs | # of Attendees | % Attendance Rate |
|----------|---------------|------------|----------------|-------------------|
| March-20 | 3 | 104 | 54 | 52% |
| March-21 | 12 | 355 | 133 | 33% |
| April-20 | 12 | 627 | 332 | 53% |
| April-21 | 13 | 293 | 112 | 38% |

*On March 19, 2020, we just started the virtual information sessions. In April 2020, we had 2/3 more attendees compared to April 2021.

UH GRADUATE SCHOOL VIRTUAL INFORMATION SCHEDULED

| Event Date | Event Type |
|-------------------|---|
| 11-May-21 | UHGS General Information Session |
| 13-May-21 | UHGS General Information Session |
| 14-May-21 | UHGS General Information Session |
| 17-May-21 | UHGS General Information Session |
| 20-May-21 | UHGS General Information Session |
| 20-May-21 | UHGS CLASS MPA Information Session |
| 25-May-21 | UHGS General Information Session |
| 26-May-21 | UHGS CLASS Information Session |
| 1-Jun-21 | UHGS STEM Information Session |
| 2-Jun-21 | UHGS General Information Session |
| 3-Jun-21 | UHGS CLASS Information Session |
| 7-Jun-21 | UHGS General Information Session |
| 9-Jun-21 | UHGS Hobby School of Public Affairs Info. Session |

Interested in partnering to do a virtual information sessions and/or outside events contact Bina Benavides at bbenavi2@central.uh.edu.

VIRTUAL INFORMATION FEEDBACK SURVEY FROM JANUARY-MAY 2021

Q1: HOW DID YOU HEAR ABOUT TODAY'S INFORMATION SESSION?

| ANSWER CHOICES | RESPONSES | |
|--|-----------|------------|
| Sent an email invitation | 48.13% | 116 |
| Browsing the University of Houston graduate school webpage | 41.91% | 101 |
| Referred | 4.56% | 11 |
| Access UH Banner Advertisement | 5.39% | 13 |
| TOTAL | | 241 |

Q2: What do you consider yourself?*

| ANSWER CHOICES | RESPONSES | |
|---|-----------|------------|
| Current University of Houston Undergraduate Student | 45.37% | 103 |
| University of Houston Alumni | 11.45% | 26 |
| Other | 5.29% | 12 |
| Other (please specify) | 37.89% | 86 |
| TOTAL | | 227 |

Q3: What type of applicant are you?

| ANSWER CHOICES | RESPONSES | |
|----------------------------------|-----------|------------|
| United State Citizen | 77.50% | 186 |
| United States Permanent Resident | 7.50% | 18 |
| Non US Citizen | 15.00% | 36 |
| TOTAL | | 240 |

Q4: What type of degree are you interested in?

| ANSWER CHOICES | RESPONSES | |
|---------------------|-----------|------------|
| Master Degree | 87.87% | 210 |
| Doctoral Degree | 10.88% | 26 |
| Certificate Program | 1.26% | 3 |
| TOTAL | | 239 |

Q5: What college are you interested in attending?

| ANSWER CHOICES | RESPONSES | |
|---|-----------|------------|
| College of Engineering | 14.64% | 35 |
| College of Education | 13.39% | 32 |
| College of Natural Sciences and Mathematics | 12.13% | 29 |
| College of Social Work | 5.44% | 13 |
| College of Business | 15.48% | 37 |
| College of Liberal Arts and Social Sciences (CLASS) | 24.27% | 58 |
| College of Technology | 7.11% | 17 |
| College of Arts | 3.77% | 9 |
| College of Architecture | 1.67% | 4 |
| Professional Program (Law, Medicine, Nursing, Optometry, Pharmacy, etc) | 2.09% | 5 |
| TOTAL | | 239 |

Q6: How helpful was today's information sessions?

| ANSWER CHOICES | RESPONSES | |
|------------------|-----------|------------|
| Very helpful | 82.92% | 199 |
| Somewhat helpful | 17.08% | 41 |
| Not so helpful | 0.00% | 0 |
| TOTAL | | 240 |

*Under "Other" respondents wrote international, undergrad from other universities, admitted, applying to graduate school etc.

VIRTUAL INFORMATION FEEDBACK SURVEY FROM JANUARY-MAY 2021

LIST ANY AREAS OF IMPROVEMENTS:

- It was very informative x6
- Great job x5
- More info on College of Architecture and Design as well
- Break off groups w/ representatives from more specific degree programs (i.e. Biology, Biochemistry, Engineering)
- She was a great informant.
- More specific program details for smaller information sessions. Additionally, greater demonstration of school website navigation.
- I think it was really informative made me feel a lot more confident on my decisions for the future and I really enjoyed learning more.
- N/A x10
- It was a bit fast paced
- Adding a personal narrative or someone's experience and how it compares or differed from undergraduate
- It was nice and I appreciate it
- Good one no need Improvements!
- Can't say anything myself, I unfortunately came late and couldn't see the beginning, but the presenter was very thorough and kind enough to ask me what my interest was to point me to where I could go.
- None! The speaker was engaging and gave us all the information needed along with additional help.
- It was just vague, but gave me good places to start and learn more about the process of applying
- More information for international students
- It's perfect. X2
- Accessible PowerPoint to be able to follow along with links provided on the slides
- I thought it was great! She touched on many different things without going too in-depth - referred us to other resources on their website.
- It was such a broad meeting, I came here after my specific info session for the MSW so most of my info was already covered, but still very informational altogether!
- Maybe just present the powerpoint in presenter's mode, but loved the engagement that the presenter was able to get from the attendees!
- Overall, really great experience!
- I thought the session went great I appreciate that the presentation is posted and the video is put on youtube



Chastyne Blacklock

*Executive Assistant to
Vice Provost & Dean of
Graduate School &
Events Coordinator*

Winners

Graduate Research Showcase Virtual Poster Session Competition.

| Name | College |
|-------------------------|--|
| Mahsa Bitaab | Conrad N. Hilton College of Hotel and Restaurant Management |
| Dinh Bui | College of Pharmacy |
| Abhijit Chakraborty | College of Natural Sciences and Mathematic |
| Pak Wing Chen | Cullen College of Engineering |
| Huong Dau | College of Natural Sciences and Mathematics |
| Danielle Llaneza | College of Education |
| Gulsah Malgir | Cullen College of Engineering |
| Mikhail Mekhedkin | College of Natural Sciences and Mathematics |
| OSAKPOLOR EKI Obakpolor | College of Natural Sciences and Mathematics |
| Lotanna Ohazuruike | Cullen College of Engineering |
| Surya Pratap Solanki | Department of Chemical & Biomolecular Engineering (Cullen College of Engineering) |

UPCOMING EVENTS:

Fall 2021 Virtual Graduate Orientation

Tuesday August 17, 20201

Morning session: 9am

Afternoon session: 1:30pm

Registration will begin in the coming months.

ATGS 2021 Annual Conference – Hybrid event

Thursday September 30 – Friday October 1

Theater – Student Center

SS

QUESTIONS

Thank you to all graduate advisors and program managers for a productive semester. We greatly appreciate all that you do.

Graduate School Team