

Welcome Back Everyone!

GRADUATE ADVISOR MEETING

October 21, 2021

We will begin the meeting shortly



UNIVERSITY of HOUSTON | GRADUATE SCHOOL



DR. SARAH LARSEN

*Vice Provost/Dean of Graduate School
Office of the Provost*

PROFESSIONAL DEVELOPMENT

3MT Competition (in person event)

Registration underway- preliminary round on Nov. 12 and final round on Nov. 19.

Registration here by October 29:

https://universityofhouston.iad1.qualtrics.com/jfe/preview/SV_8H0wEmky6LgSc3Y?Q_CHL=preview&Q_SurveyVersionID=current

Prior events:

<https://www.uh.edu/graduate-school/events/research-day/>

Academic job series (new this fall):

Teaching Statement Workshop (2 part)

CIRTL network programming, postdoc series to augment offerings

GRADUATE STUDENT SALARY INCREASE

Students employed as of 9/1/21 in a benefits eligible assistantship position will receive an annual increase of \$1,135.92/annual. This amounts to \$94.66/month for those with a 12-month appointment and \$126.21/month for those with a 9-month appointment.

The health insurance stipend (previously \$1,800/yr) has been added to the base salary and is no longer a separate line item.



RACHEL HONORA

Associate Registrar

CURTIS WALLACE

Assistant Registrar

JAY HILL

Assistant Registrar

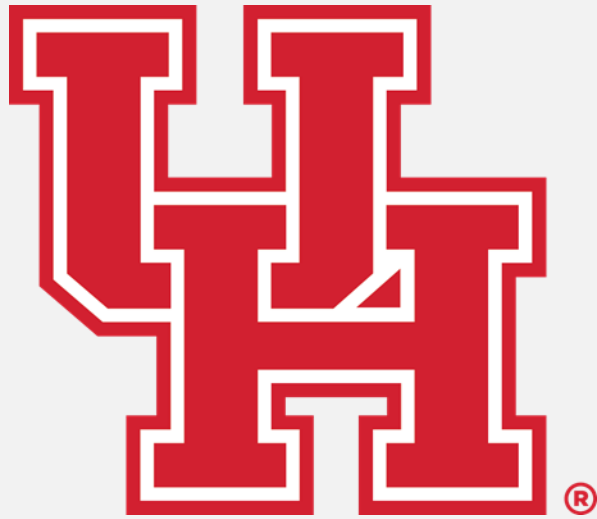
Office of the University Registrar

SPRING 2022 TIMELINE

- Class Schedule will be released 10/22
- Enrollment Appointments Available in myUH
- Graduate and Professional Students will begin registration on Nov 6.

TECHNICAL UPDATE

- Enrollment Appointments and Shopping Carts no longer tied together
- Enrollment Shopping Carts available 10/22
- Encourage students to review class times



FITZGERALD SMITH

*Program Manager Graduate Admissions
Graduate School
Office of the Provost*

STAFFING UPDATES

- Candidates identified for Program Manager of Recruitment & Admissions Assistant positions – pending completion of hiring process.
- Employment referrals for transcript analysts positions are welcomed.
- The job postings are available for review at: <https://uh.edu/human-resources/careers/>.

PRIOR DEGREE VERIFICATION REMINDERS

Domestic students must provide the required copy of their final transcript with degree conferral.

There's enough time for students to request their official domestic transcripts between now and SP2022 unless they graduate in Dec 2021:

- We'll remove the hold after seeing all-passing grades from their final semester attended via unofficial transcript or from their student account. (Petition required)

Contact us at gradschool@uh.edu if there questions about whether a transcript has been received.

PDV International

International students must provide the required final transcript or mark-sheets and also provide their final diploma.

If a student graduated before Spring 2022, they are expected to provide the documents in a timely manner except when impacted by COVID-19 delays.

Before discussing PDV issues with a student, you can review two documents: the transcript evaluation in CollegeNet and the International Transcript page on the UHGS website.

Find out if your student has submitted everything they can to this point, and what is still outstanding to clear PDV hold.

Email gradschool@uh.edu to ask questions before reaching out to a particular student.

Returning Prior Degree Hold

PDV holds returned to new students accounts as of last month. (They will not be allowed to register for the SP2022 term)

Ask students to submit the required documentation or let them know to contact us at gradschool@uh.edu.



CHRISTEN GOULD

*SEVIS Compliance Coordinator, Graduate School
Office of the Provost*

SPRING 2022 PROCESSING

- Spring 2022 I-20 documents are actively going out
 - Please ensure that all I-20 requests are submitted in applyweb
 - Two triggers to generate the I-20 request
 - These two triggers must be completed in order to generate the request.
 - If the I-20 request is not generated in ApplyWeb, an I-20 will not be processed

SPRING 2022 PROCESSING

- Processing times vary
 - I-20 requests are processed in the order they are submitted in ApplyWeb.
 - With the volume of requests submitted concurrently, there are processing delays.
 - Expedition of I-20 requests will need to have qualifying circumstances.
 - All efforts are being made to ensure timely processing of all requested documents.

- Students should avoid contacting my office for “I-20 status” updates. Students have been sending hundreds of these requests, which take time away from processing I-20 documents.



CHASTYNE BLACKLOCK

*Executive Administrative Assistant/Events Coordinator,
Graduate School
Office of the Provost*

UPCOMING EVENTS:

Graduate Research Showcase – 3MT Competition (In-person)

Preliminary round: November 12, 2021

Finals round: November 19, 2021

- **Open to all graduate and professional students**
- **Both rounds will be held in Theater**
- **Registration is now open**
- **Please encourage students to participate**

Spring 2022 Graduate Orientation (Virtual)

January 11, 2022 @ 9:00 – 10:30am

- **Open to all newly admitted graduate and professional students**
- **Registration will open mid/late November**
- **All information will be posted on the website.**

NAVIGATE PREVIEW



DR. MELISSA PIERSON

*Assistant Vice Provost,
Undergraduate Student Success*

DR. CHARLOTTE WAITS

*Assistant Director,
Graduate Programs*